



This version introduces the ability to create different episodes of care for your clients. Here is a highlight of what has changed:

Episode History Box

The new Episode History box contains the following information and functionality:

1. **[Select] Button:** the system will automatically open with the most recent episode highlighted in yellow. To view questionnaires for a different episode, click **[Select]** next to the episode number you would like to view. NOTE: the episode you are currently viewing will appear highlighted in yellow. In the screenshot below, episode 2 is highlighted and visible in the Questionnaire History box below
2. **Episode Number:** the system will automatically assign a number to each episode
3. **Questionnaire Count:** the system will calculate the total number of questionnaires administered for each episode
4. **Begin Date:** the date the episode was created. This date is automatically generated by the system. NOTE: the begin date is determined by the earliest questionnaire administered for that episode
5. **Discharge Date:** this field displays the date the episode was discharged
6. **Discharge Type:** this field displays the discharge type selected from the dropdown menu. Discharge types are defined by your organization.

Episode History

	Episode Number	Questionnaire Count	Begin Date	Discharge Date	Discharge Type
Select	2	6	4/22/2015		
Select	1	3	2/22/2015	4/22/2015	On Professional Advice

Discharge type: Discharge date:

Note: Before creating a new episode, all existing episodes must be discharged.

Questionnaire History

Instrument to display:

OQ@-30.2 - Count: 1 ▲
 OQ@-45.2 - Count: 5 ▼

	Intake	Admin. Date	Session Number	Questions Answered	Score			Clinician at Admin.	Setting of Care	
Select		6/19/2015	5	45	89	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select		6/19/2015	4	45	79	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select		6/19/2015	3	45	96	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select		5/4/2015	2	45	90	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select	X	4/22/2015	1	45	82	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete

Clinician at Administration and Setting of Care

The Questionnaire History box now includes the name of the clinician at administration, as well as the Setting of Care at administration.

Questionnaire History										
Instrument to display:										
<input type="text" value="OQ®-30.2 - Count: 1"/> <input type="text" value="OQ®-45.2 - Count: 5"/>										
	Intake	Admin. Date	Session Number	Questions Answered	Score			Clinician at Admin.	Setting of Care	
Select		6/19/2015	5	45	89	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select		6/19/2015	4	45	79	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select	X	6/19/2015	3	45	96	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete
Select		5/4/2015	2	45	90	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete
Select		4/22/2015	1	45	82	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete

Close

Discharging an Episode

An open episode must be discharged before a new episode can be created. Click **[Discharge]** to discharge the current episode. A discharge type is required and values for this drop down menu are designated by your organization. The discharge date will auto-populate with the current date, however, this date can be adjusted in the Discharge Date field.

Discharge type:
 Discharge date:

Note: Before creating a new episode, all existing episodes must be discharged.

Updating a Discharged Episode

Once an episode is discharged, it cannot be re-opened. An **[Update]** button is available to change discharge type and discharge date.

Discharge type:
 Discharge date:

Note: Before creating a new episode, all existing episodes must be discharged.

Creating a New Episode

Before creating a new episode, all existing episodes must be discharged. There are two options for creating a new episode of care. The first method is by clicking on **[New Episode]** in the Episode History box. This will create a new episode without any existing questionnaires. A clinician can then administer a new questionnaire to the client or move a questionnaire from a different episode, if appropriate.

Episode History

	Episode Number	Questionnaire Count	Begin Date	Discharge Date	Discharge Type
Select	2	3	5/19/2015		
Select	1	2	5/19/2015	5/19/2015	Against Professional Advice

Discharge Discharge type: Discharge date:

Note: Before creating a new episode, all existing episodes must be discharged.

In addition, if a client submits a completed questionnaire without an open episode already created, the system will automatically create a new episode of care for them. Therefore, it is not necessary for the clinician to manually create the new episode.

Deleting an Episode

An episode can only be deleted when there are no questionnaires associated with that episode. In the screenshot below, you can see episode 2 shows the questionnaire count as 0 so the **Delete** option is visible.

Episode History

	Episode Number	Questionnaire Count	Begin Date	Discharge Date	Discharge Type	
Select	2	0	5/19/2015			Delete
Select	1	2	5/19/2015	5/19/2015	Against Professional Advice	

Assigning the Intake Session

The system will automatically assign the first session as the Intake session. This new release allows you to select a subsequent session as your preferred Intake. To change the Intake from one session to another, click on **[Select]** for the session you would like to open. **[Select]** is located in the Questionnaire History box as shown in the screenshot below. Note: changing the Intake session changes the algorithms used to determine alerts and feedback messages.

Questionnaire History

Instrument to display:

	Intake	Admin. Date	Session Number	Questions Answered	Score		
Select	X	4/30/2015	2	56	89	Clinician Rpt.	Delete
Select		4/30/2015	1	56	90	Clinician Rpt.	Delete

After you click [Select], the Questionnaire Detail box opens. A new checkbox labeled **Intake** has been added to this form. Check this box to designate a new Intake session. NOTE: when you assign a new Intake, the system will automatically remove the X from the existing Intake session. Only one session can be marked as the Intake for an episode.

Questionnaire Detail

Episode:

Session Number:

Intake

Date:

Setting of care:

Clinic:

Administration ID: 559

Outpatient Inpatient

Client Reports Not Available Prior to Designated Intake Session

As visible in the screenshot below, no client report is available for sessions prior to the designated Intake session.

	Intake	Admin. Date	Session Number	Questions Answered	Score			Clinician at Admin.	Setting of Care	
Select		6/19/2015	5	45	89	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select		6/19/2015	4	45	79	Clinician Rpt.	Client Rpt.	Clinician, Amanda	Outpatient	Delete
Select	X	6/19/2015	3	45	96	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete
Select		5/4/2015	2	45	90	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete
Select		4/22/2015	1	45	82	Clinician Rpt.		Clinician, Amanda	Outpatient	Delete

Close

Clinician Reports after Intake is Moved

When the Intake session is moved to a later session, all clinician reports prior to the designated Intake will no longer have an alert status and are treated as an initial session.

In addition, these administrations are not part of the algorithms used to determine alerts and feedback messages on subsequent reports.

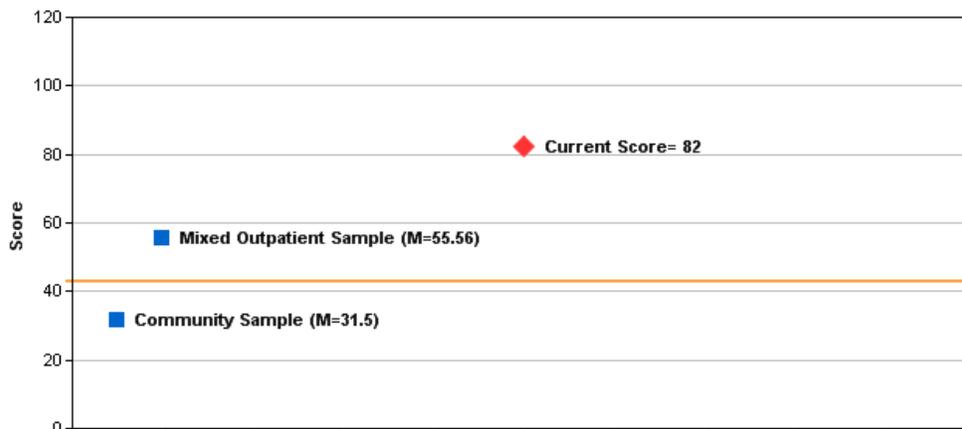
For clinician reports prior to the selected Intake, it is important to note the following:

1. The initial score is no longer displayed. Instead, the **Intake Score** is now displayed.

- Since the **Most Recent Score** was calculated prior to the **Intake Score**, the **Change From Initial** field is not an accurate assessment and should be ignored on these clinician reports. A perfect example can be seen on the screenshot below. The **Change From Initial** shows “Reliably Worse” because the **Most Recent Score** is significantly higher than the **Intake Score**; however, this **Intake Score** is actually from a later administration.

Name: Hastings, Peter ID: MRN1111 Session Date: 5/21/2015 Session: 2 Clinician: Smyth, Cara Clinic: Clinic A Diagnosis: Bipolar Instrument: OQ®-30.2 Algorithm: Empirical	Alert Status: NA Most Recent Score: 82 Intake Score: 62 Change From Initial: Reliably Worse						
Most Recent Critical Item Status: 7. Suicide - I have thoughts of ending my life. Frequently 11. Substance Abuse - I use alcohol or a drug to get going in the morning. Frequently 20. Substance Abuse - People criticize my drinking (or drug use). Frequently 24. Substance Abuse - I have trouble at work/school or other daily activities because of drinking or drug use. Frequently	<table border="1"> <thead> <tr> <th>Population</th> <th>Score Norm.</th> </tr> </thead> <tbody> <tr> <td>Mixed Outpatient:</td> <td>55.56</td> </tr> <tr> <td>Community:</td> <td>31.5</td> </tr> </tbody> </table>	Population	Score Norm.	Mixed Outpatient:	55.56	Community:	31.5
Population	Score Norm.						
Mixed Outpatient:	55.56						
Community:	31.5						

Normative Comparison Groups



Graph Legend:

- Mixed Outpatient Sample - Outpatient settings such as community mental health centers
- Community Sample - Individuals randomly drawn from the community

Feedback Message:

Scores in this range are infrequently reported by non-patient community normative samples. They are highly characteristic of samples that enter treatment for disturbances related to limited problems, or adjustment disorders. Improvement (lowering of this score) during an intervention can be anticipated and will range between 6 and 9 points in the first 6-8 sessions.

REMINDER: THE USER IS SOLELY RESPONSIBLE FOR ANY AND ALL DECISIONS AFFECTING PATIENT CARE. THE OQ®-A IS NOT A DIAGNOSTIC TOOL AND SHOULD NOT BE USED AS SUCH. IT IS NOT A SUBSTITUTE FOR A MEDICAL OR PROFESSIONAL EVALUATION. RELIANCE ON THE OQ®-A IS AT USER'S SOLE RISK AND RESPONSIBILITY. (SEE LICENSE FOR FULL STATEMENT OF RIGHTS, RESPONSIBILITIES & DISCLAIMERS)

Moving a Session to a New Episode of Care

Occasionally it may be necessary to re-assign an administered questionnaire from a discharged episode to a new episode when it is determined that the session belongs with the new episode of care. This release allows you to move a session between episodes. Click **[Select]** to open the Questionnaire Detail form. A new field labeled Episode has been added to this form. To move the open questionnaire to a different episode, simply select the

new episode number from the drop down list. NOTE: when a session is moved to a new episode, it may be necessary to adjust your session numbers and designated Intake on the new episode.

Questionnaire Detail

Episode: 2
 Session Number: 2
 1
 Intake

Date: 4/30/2015

Setting of care: Outpatient

Clinic: Clinic A

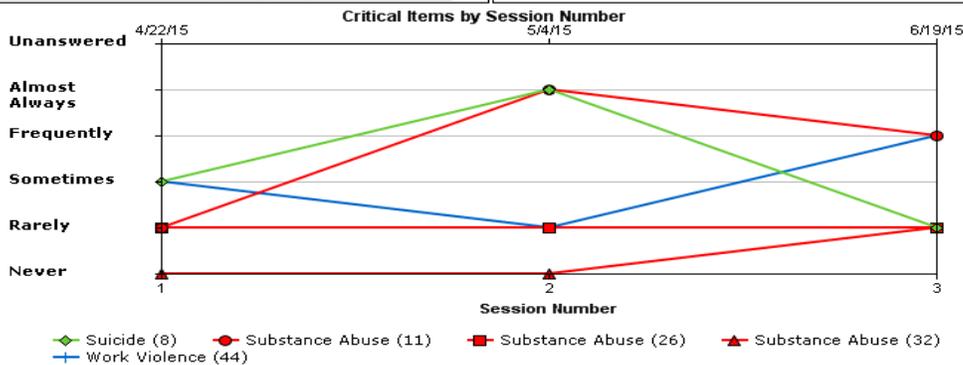
Administration ID: 560

Outpatient Inpatient

Track Critical Items Across Treatment Sessions (Not available for all Instruments)

This release introduces the ability to track Critical Items across treatment sessions (NOTE: this is not available for all instruments). As you can see in the screenshot below, simply change the Graph Type to Critical Items to display the critical items by session number.

<p>Name: Hastings, Jerry ID: MRN0316</p> <p>Session Date: 6/19/2015 Session: 3</p> <p>Clinician: Clinician, Amanda Clinic: Clinic A</p> <p>Diagnosis: Unknown Diagnosis</p> <p>Algorithm: Empirical</p> <p>Instrument: OQ®-45.2 English</p> <p>Questionnaire Status: Valid</p>	<p>Alert Status: Yellow</p> <p>Most Recent Score: 96</p> <p>Intake Score: 82</p> <p>Change From Initial: Reliably Worse</p> <p>Current Distress Level: Moderately High</p> <p>Graph type: Critical Items</p>																				
<p>Most Recent Critical Item Status:</p> <p>8. Suicide - I have thoughts of ending my life. Rarely</p> <p>11. Substance Abuse -After heavy drinking, I need a drink the next morning to get going. Frequently</p> <p>26. Substance Abuse -I feel annoyed by people who criticize my drinking. Rarely</p> <p>32. Substance Abuse -I have trouble at work/school because of drinking or drug use. Rarely</p> <p>44. Work Violence - I feel angry enough at work/school to do something I might regret. Frequently</p>	<table border="1"> <thead> <tr> <th>Subscales</th> <th>Current</th> <th>Output. Norm</th> <th>Comm. Norm</th> </tr> </thead> <tbody> <tr> <td>Symptom Distress:</td> <td>55</td> <td>49</td> <td>25</td> </tr> <tr> <td>Interpersonal Relations:</td> <td>21</td> <td>20</td> <td>10</td> </tr> <tr> <td>Social Role:</td> <td>20</td> <td>14</td> <td>10</td> </tr> <tr> <td>Total:</td> <td>96</td> <td>83</td> <td>45</td> </tr> </tbody> </table>	Subscales	Current	Output. Norm	Comm. Norm	Symptom Distress:	55	49	25	Interpersonal Relations:	21	20	10	Social Role:	20	14	10	Total:	96	83	45
Subscales	Current	Output. Norm	Comm. Norm																		
Symptom Distress:	55	49	25																		
Interpersonal Relations:	21	20	10																		
Social Role:	20	14	10																		
Total:	96	83	45																		



Feedback Message:

The rate of change the patient is making is less than expected. This patient may end up with no significant benefit from therapy. It is recommended that you be alert to the possible need to improve the therapeutic alliance, reconsider the client's readiness for change and the need to renegotiate the therapeutic contract, intervene to strengthen social supports, or possibly alter your treatment plan by intensifying treatment, or shift intervention strategies. Continue to carefully monitor treatment progress.

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Clinician Report – Additional Page (Not available for all instruments)

Some instruments now include a second page for the Clinician Report that allows you to review items that have scored at least a certain response. Change the value using the drop down menu to bring back the desired responses.

Name: Hastings, Jerry ID: MRN0316 Session Date: 6/19/2015 Session Number: 3
<div style="border: 1px solid red; padding: 5px; margin-bottom: 10px;"> Items that have scored at least: Frequently ▼ </div> <p>3. I feel no interest in things. -- Almost Always</p> <p>4. I feel stressed at work/school. -- Almost Always</p> <p>9. I feel weak. -- Frequently</p> <p>11. After heavy drinking, I need a drink the next morning to get going. (If you do not drink, mark NEVER) -- Frequently</p> <p>27. I have an upset stomach. -- Almost Always</p> <p>44. I feel angry enough at work/school to do something I might regret. -- Frequently</p> <p>* Reverse scored question</p>

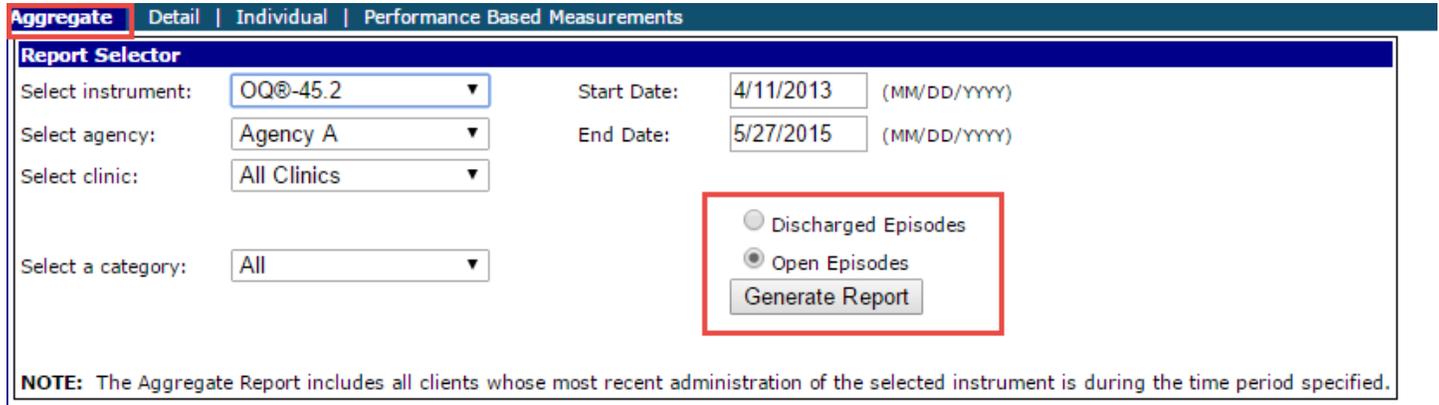
New Detail Reporting Tab

This release includes a new Detail Reporting Tab that offers similar functionality as the WSI reporting tool, which allows for easier access to your data. For more information, please refer to the full OQ[®]-Analyst User Guide, which can be viewed by clicking on the OQ[®]-Analyst Documentation Site link on the home page after you login to the system.

Aggregate	Detail	Individual	Performance Based Measurements
Detailed Reporting			
Select instrument:	OQ®-45.2 ▼	Start date:	2/27/2015 (MM/DD/YYYY)
Select agency:	Agency A ▼	End date:	5/27/2015 (MM/DD/YYYY)
Select clinic:	All Clinics ▼	Days between administrations:	8
Select report:	<input type="radio"/> Client List <input type="radio"/> Clients Without Repeat Administrations <input type="radio"/> Clinic List <input type="radio"/> Employee List <input checked="" type="radio"/> Questionnaire Summaries		
<div style="border: 1px solid red; display: inline-block; padding: 5px;"> Table CSV </div>			

Aggregate Reporting

The Aggregate reports now separate discharged episodes and open episodes, allowing for a more accurate look at outcomes.



Aggregate | Detail | Individual | Performance Based Measurements

Report Selector

Select instrument: Start Date: (MM/DD/YYYY)

Select agency: End Date: (MM/DD/YYYY)

Select clinic:

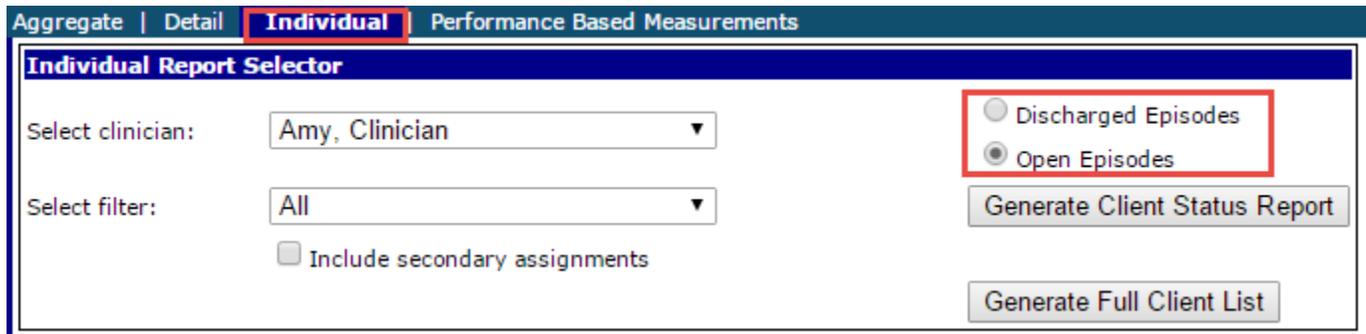
Select a category:

Discharged Episodes
 Open Episodes

NOTE: The Aggregate Report includes all clients whose most recent administration of the selected instrument is during the time period specified.

Individual Reporting

The Individual reports now separate discharged episodes and open episodes.



Aggregate | Detail | **Individual** | Performance Based Measurements

Individual Report Selector

Select clinician:

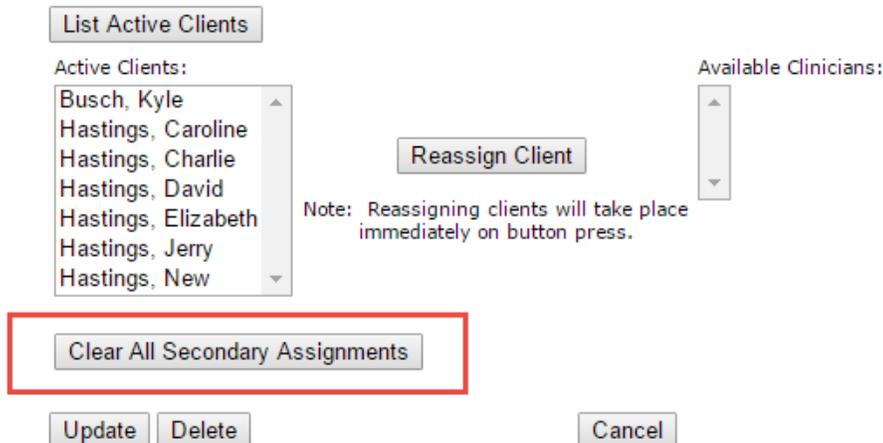
Select filter:

Include secondary assignments

Discharged Episodes
 Open Episodes

Clear All Secondary Assignments

This release allows System Administrators to easily clear all secondary assignments for a clinician. [Clear All Secondary Assignments] becomes visible after clicking [List Active Clients] on an employee record.



Active Clients:

- Busch, Kyle
- Hastings, Caroline
- Hastings, Charlie
- Hastings, David
- Hastings, Elizabeth
- Hastings, Jerry
- Hastings, New

Available Clinicians:

Note: Reassigning clients will take place immediately on button press.

Password Security Features

1. This release has the ability to require new users to change their initial password after login. OQ Measures IT Support will assign new users the temporary password “*changeme1*”. After login, new users will be required to reset or change their password.
2. The release also offers an optional security feature that requires passwords to contain at least one number.

Additional Information

For more information, please refer to the OQ[®]-Analyst User Manual that can be viewed by clicking on the OQ[®]-Analyst documentation site link on your home page.

To contact OQ Measures Support with any further questions:

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